**CENTRAL HOOKSETT WATER PRECINCT**

**December 14, 2021 6:30 PM**

**Commissioner’s Meeting Agenda**

* **Approval of minutes meeting November 16, 2021**
* **Treasurer’s Report – November 2021**
* **Obtain Signatures**
	+ Issued Checks October/November (AP Manifest)
	+ Adjustments for November/December
* **Correspondence**
* **Legal Correspondence (Business)**
	+ Easement for Berry Hill Estates Pump Station – Update from Attorney Branch
* **Old Business**
	+ ARPA Funds Town of Hooksett – Andre Garron (town administrator) - update
	+ 2020 Audit – Final Copies
	+ Phase 2 – Asset Management Grant – Valves and Hydrants -update
	+ Office Restructure – updates and questions from the board on status
		- Water Utility Clerk responsibilities
		- AP/General Ledger responsibilities
		- Assistant Superintendent
	+ Annual Standby Generator Maintenance and Repairs – Update
	+ VFD (variable frequency drive) failure pump 1 – Shannon Road
		- Program Issue at Shannon Road
	+ Manchester Water Works – Chlorine Conversion (burn) for water quality issues - update
	+ Galaxy Network updates and issues – update
* **New Business**
	+ Christmas Lunch
	+ FY2022 Budget Review
	+ Transfer to Trustee Funds
* **Superintendents Report -** attached
* **House Keeping Rule, Indemnity Rule, and Policy approval.**
* **Adjourn**
	+ **Next Meeting – January 18, 2022 - 6:30 P.M.**