

Minutes of the June 27, 2022 monthly meeting of the commissioners of the CHWP.

Present: Kelly Alois, William Alois, Richard Bairam, Ray Bonney, Joan McDonald, Brett Rowley
Chris Culberson – Superintendent

Not Present

Carol Hardy - Clerk
Betty St Germain – Bookkeeper
Attorney BJ Branch

Meeting was called to order at 6:31 by chair Bill Alois

Motion by Richard “Turk” Bairam and seconded by Ray Bonney to accept the meeting minutes of the April 19th and May 17th meetings as presented, all in favor and passed.

Chair Bill Alois moved to new business with Ann and her son David Goyette being present to discuss Ann’s existing deduct meter located at 6 Dewberry Lane. It was explained that Ann is a newer resident at this location and the installation of the deduct meter and irrigation system was strongly suggested by the Berry Hill Home owner’s association in order to maintain lawns in the area. Ann did in fact install irrigation and a deduct meter in October of 2021 and it was a costly installation. David asked if the board would consider an exemption for the conversion of the deduct meter to an irrigation meter since his mom is on a fixed income and the new policy change occurred only a few months after the deduct meter was actually installed. Chris Culberson explained that it is a brand-new meter with a cellular endpoint and the collection of the read could be accomplished at the office without going to the property. Motion was made by Ray Bonney and seconded by Turk to provide an exemption for this location based upon the recognized hardship and time frame the deduct meter was installed to the new policy change and could stay in place till the property changes hands which at that time would need to be updated to an irrigation meter, all were in favor.

Treasurer Reports

Business checking account	\$395,733.68
Money Market account	\$138,471.05
Escrow account	\$16,760.45
Late Accounts	\$18283.97

A total of 53 disconnect letters were sent out for the month of June with a total amount of \$16,690.08 owed to the CHWP. All but 12 customers paid their balances by the disconnect date. 12 were turned off and still remains off. Disconnect letters for June have been produced and we have 13 customers t

A/P manifests were reviewed and approved by the commissioners for the amount of \$86,961.39 dated June 15th and \$48,215.92 dated May 27th.

Payroll Manifest for May and June were also reviewed and signed by the commissioners.

Motion by Turk and seconded by Ray Bonney to accept the treasurers report with all in favor.

Correspondence

It was brought to the attention of the board that MWW rates will be going up 7% beginning October 1st, 2022. The board will discuss further at the next meeting.

Old Business:

- ARPA Funds Town of Hooksett – Nothing new to report
- Asset Management – Phase 2 – Collin Stuart and Chris Berg were in to present a 15-minute overview thru a slide show of the work that has been completed for the asset management grant. The board was happy with the end result and a copy of the presentation provided to the CHWP.
- 2022 Audit has been completed and waiting for final report.
- Strickland Brothers – 5 White Hall Road – project has been cancelled
- Marmon Aerospace – review from CHWP is complete with a pre-con meeting scheduled.
- 1316 Hooksett Road – Granite State Gymnastics – Fire line has been installed with pressure test complete and Bacteria test came back clean. Fire line to be activated the next few days.
- Water leak repair on Martins Ferry Road is complete and CHWP to clean out sedimentation in the brook this week.

New Business:

Bill Alois and Kelley Alois have sold their home and are moving out of state. Billy and Kelly Alois have given their resignation effective Saturday July 2nd at midnight. Ray Bonney made a motion to accept both resignations and was seconded by Richard Bairam with all in favor.

Bill Alois made motion to appoint Richard Bairam as Chair upon Bill's resignation to fill out his term and was seconded by Joan McDonald. Richard accepted and all in favor.

Ray Bonney made a motion to appoint Linda Bonney Treasurer upon Kelly Alois resignation effective July 2nd to fill out remaining term, this nomination is contingent upon Linda's acceptance of appointment, motion was seconded by Richard Bairam and all in Favor

Superintendents Report – attached - Motion by Turk to accept the superintendents report as is and seconded by Ray Bonney. All in favor and accepted as presented.

Housekeeping Rule, Indemnity Rule and Policy Approval – Motion made by Ray Bonney and seconded by Richard Bairam, all in favor.

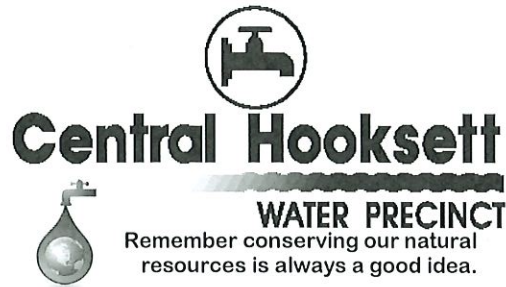
10 Water Works Drive • PO Box 16322 • Hooksett, NH 03106 • Phone: 603-624-0608 • Fax: 603-624-0814
Email: centralhooksetwater@comcast.net

With no other business present a motion was made by Ray Bonney and seconded by Richard Bairam to adjourn at 7:24 pm. All in favor.

Respectfully Submitted



Christopher Culberson - Superintendent



Superintendents Report for July 19th, 2022 Meeting

1. All TC samples were taken on 7/1/2022 along with a required asbestos sample at the Indian Cliff interconnection. We have not received these results back as of this time.
2. Berry Hill Estates Update – Construction is still continuing and the majority of the work is now focused on Magnolia Lane the last phase of this development. Nothing new to report since the last meeting other than work is on going.
3. Season's Market - 1311 and 1313 Hooksett Road – Nothing further to report

TRC meeting was conducted for the following two new proposed locations

Strickland Brother's - 5 White Hall Road – oil change facility Project has been cancelled

Marmon Aerospace & Defense Facility – 18 Legends Drive. Pre-con meeting is complete and will be coordinating work soon.

4. First round back flow testing for 2022 are completed and all billed.
5. Disconnects letters have been sent out for the month of July and disconnects are scheduled to be performed on Wednesday July 20th for those who have not paid by the end of business on July 19th.
6. The 6" Fire Service at Granite State Gymnastics is complete and the newly installed private hydrant is now in service
7. Sedimentation within the brook at Martins Ferry Road caused by the water leak was removed on Thursday June 30th and CHWP work is complete
8. July Billing was placed in the mail on Friday July 1st and payments are already being received.

Respectfully Submitted,
Christopher R Culberson
Superintendent