**CENTRAL HOOKSETT WATER PRECINCT**

**March 15, 2022 6:30 PM**

**Commissioner’s Meeting Agenda**

* **2022 Annual Meeting**
* **March Monthly Meeting – call to order**

**Roll Call**

* **Approval of minutes meeting February 15, 2022**
* **Bookkeeping update by Betty St Germain**
* **Treasurer’s Report – February 2022**
* **Obtain Signatures**
  + Issued Checks February (AP Manifest)
  + Payroll Manifests for January/February
  + Late accounts
  + Late penalties – applied March 8th, 2022
* **Correspondence**
* **Legal Correspondence (Business)**

Attorney BJ Branch

* **Old Business**
  + ARPA Funds Town of Hooksett – Andre Garron (town administrator) – Feasibility Study Draft Report
  + Phase 2 – Asset Management Grant – Valves and Hydrants -update
  + Manchester Water Works – Chlorine Conversion update
  + 2022 Audit – Schedule for week of May 6th 2022 moved to June 9th and 10th – Betty will be present for the 10th.
  + Backflow testing certification – Chris Culberson – awaiting test results
  + Sewer Deduct Meters – Notification to customers
* **New Business**
  + TD Bank – commercial account to Government account-execute documentations
  + TRC applications
    - Strickland Brothers – 5 White Hall Road
    - Marmon Aerospace – 18 Legends Drive
  + 2022 spring flushing
  + New meter reading schedule for monthly billing to start mid-year
  + NEWWA/AWWA DCU spring conference April 6th
  + 2021 AWWA Water Audit
  + Tracking of increased operating costs – ie: inflation/fuel
* **Superintendents Report -** attached
* **House Keeping Rule, Indemnity Rule, and Policy approval.**
* **Adjourn**
  + **Next Meeting – April 19, 2022 - 6:30 P.M. Annual Meeting with the regular Monthly Meeting to start at the completion of the Monthly Meeting.**