



Minutes of the March 17, 2026, monthly meeting of the commissioners of the CHWP.

Meeting was called to order at 6:26 PM by Chair Richard Bairam upon the closing of the 2026 Annual Meeting.

Roll Call conducted by Chair Richard “Turk” Bairam

Present: Richard Bairam, Linda Bonney – Treasurer, Ray Bonney, Joan McDonald, Karen Nadeau - Clerk, Attorney BJ Branch, Chris Culberson - Superintendent, Jarrod Williams.

Excused: None

A Motion was made by Jarrod Williams to nominate Richard “Turk” Bairam as Chairman, seconded by Ray Bonney, all in favor; motion passed.

A Motion was made by Karen Nadeau to nominate Joan McDonald as Deputy Treasurer, seconded by Jarrod Williams, all in favor; motion passed.

Motion by Jarrod Williams and seconded by Ray Bonney to approve the meeting minutes of February 17, 2026, as presented: all in favor.

Public Comment: None

Treasurer Reports: February 1- 28, 2026

Business checking account:	\$794,806.87 (February Int. earned \$751.07)
Business Debit Card account	\$367.09 (February Int. earned \$0.64)
310 Londonderry Escrow 5/28/2025	\$10,065.86 (February Int. earned \$5.40)
Past Due Accounts 2/28/2026	\$36,247.94 (168 Accounts)
Open Balance Report 2/28/2026	\$36,396.39 (168 Accounts)
February 2026 Adjustments	\$514.95
Late Fees Applied 3/04/2026	\$4,060.00 (116 Accounts)

A/P Manifests were reviewed and approved by the commissioners for \$48,889.09 dated 3/4/2026, A/P Manifest for \$4,801.12 dated 3/16/2026.

Payroll manifests for payroll weeks 2/01/2026 thru 2/28/2026 were also reviewed and signed by the commissioners.

3 - CD investments with TD Bank:

CD #	DATE OPENED	CD - TD BANK TERM & RATE	Original Investment	Rollover Investment	Maturity Date
7822	12/26/25	90 DAY @ 3.04%	\$50,000.00	\$51,372.21	3/26/26
7830	1/23/26	90 DAY @ 3.02%	\$50,000.00	\$51,501.70	4/23/26
7848	2/23/26	92 DAY @ 3.04%	\$50,000.00	\$51,632.56	5/26/26
Overall Interest Earned since 3/27/2025 on Mutured CD's					
			Original Investment	Interest Earned	Current Balance
		Totals	\$150,000.00	\$4,506.47	\$154,506.47

Trust Fund

Trust Fund Balances as of 02/28/2026	Fund Grand Total principal and income	Fund Market Total
CHWP New Construction	\$ 381,061.64	\$ 403,101.22
CHWP Repair and Replace	\$ 253,205.48	\$ 266,928.59
CHWP Source Development	\$ 328,912.40	\$ 344,276.79
CHWP Standpipe Relining	\$ 316,803.47	\$ 334,490.09
CHWP Water Storage	\$ 280,016.49	\$ 295,184.66
Total	\$ 1,559,999.48	\$ 1,643,981.35
unrealized losses or gains		\$ 83,981.87

Motion by Jarrod Williams and seconded by Ray Bonney to accept the treasurers report as presented; all in favor.

Signatures Required on Emergency Response Plan – We are required by New Hampshire DES to submit our Emergency Response Plan. Chris has completed the updates, filled out the plan in full, and signed it. To finalize and submit it to the state, we just need the Chairman’s signature (along with one Commissioner). The plan outlines our step-by-step emergency procedures, including available resources, personnel, and contact information. Going forward this will be updated annually.

Correspondence: None

Legal Correspondence:

- Manchester Manor – Agreement: Superintendent Chris will work with Attorney BJ and Manchester Manor over the next few months to develop a new agreement and establish updated policies moving forward. Nothing New to Report
- Granite Hill and Granite Heights – Agreement: An agreement is already in place for Granite Hills and is considered clear and concise. However, the Granite Heights agreement requires further attention. A document of understanding will be developed to clarify responsibilities for water valves and road maintenance in both Granite Hills and Granite Heights. This document will distinguish between public and private areas and will be recorded as an easement on all affected properties to ensure clarity and consistency in future maintenance. Superintendent Chris will draft a document identifying which valves fall under precinct responsibility,

accompanied by a map. This information will be incorporated into the recorded easement. Ongoing, and it maybe a few more months before it's completed. Nothing New to Report

Old Business:

- Proposal for Commissioners Compensation Adjustment – 2026 warrant article Passed in Annual Meeting.
- Superintendent Succession Plan – Chris informed the commissioners that he is currently in conversation with an individual who is qualified and interested.... More to follow at the next meeting
- Policy Reviews – Recovery Policy (2011) The Board received an update regarding the cybersecurity grant program through the Overwatch Foundation. The program is funded through a 100% grant administered by the New Hampshire Department of Environmental Services (NHDES), with federal funding passed through the State of New Hampshire. The program consists of four phases. A preliminary assessment has been completed. Representatives conducted a comprehensive on-site assessment of all infrastructure to evaluate cybersecurity vulnerabilities. A full report with findings and recommendations is expected by the next meeting.
Under the third phase of the program, grant funding will support implementation of recommended improvements for up to three years. It is anticipated that the majority, if not all, cybersecurity upgrades — including equipment and related expenses — will be covered under the grant.
- 2025 Audit – The auditors are scheduled to come back March 19 and 20th.
- Water Main Break – Benton Road. On January 31, a distribution system water main break occurred — the first in five years that Chris has been at the precinct. Low suction alarms were triggered at all booster stations at approximately 2:30 a.m., indicating a significant loss of system pressure. Upon investigation, Josh located the failure while responding from his residence. The estimated flow rate of the break was approximately 2,400 gallons per minute. The affected main was isolated and the flow was fully secured between 5:30 a.m. and 6:00 a.m. Approximately 20 service connections were impacted by the shutdown. Repairs were completed and system pressure restored, with full service reestablished between 5:00 p.m. and 5:30 p.m. the same day. Ray informed Chris that the area of the leak had sunk-in some. Chris promptly proceeded to fill the hole until spring, when he will be able to address the patch.
- Alert Notification – will be printed and included with the next monthly billing.

New Business: None

Superintendents Report – Included in the monthly package to Commissioners. Posted online and in the office.

Motion by Ray Bonney to accept the superintendents report as is and seconded by Karen Nadeau all in favor and accepted as presented.

Housekeeping Rule, Indemnity Rule and Policy Approval – Motion made by Ray Bonney and seconded by Jarrod Williams all in favor.

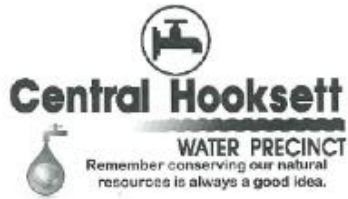
With no other business to be conducted, a motion was made by Ray Bonney to adjourn and seconded by Jarrod Williams at 7:05 PM; all in favor.

The next meeting will be held on April 21, 2026, at 6:00 PM.

Respectfully submitted

Karen A. Nadeau

Karen A. Nadeau
Precinct Clerk



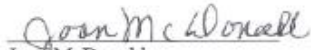
Central Hooksett Water Precinct Board of Water Commissioners Payables Manifest

March 4, 2026

The Attached invoices listed with printed checks numbered 23196-23210 in the total amount of \$48,889.09 was reviewed and approved by the Board of Commissioners on March 17, 2026.


Richard Bairam


Ray Bonney


Joan McDonald


Karen A. Nadeau


Jarrod Williams


Linda Bonney - Treasurer

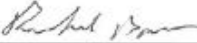
10 Water Works Drive • PO Box 16322 • Hooksett, NH 03106 • Phone: 603-624-0608 • Fax: 603-624-0814
Email: info@centralhooksettwater.org

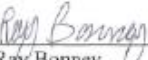


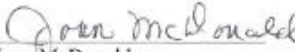
Central Hooksett Water Precinct Board of Water Commissioners Payables Manifest

March 16, 2026

The Attached invoices listed with printed checks numbered 23211-23224 in the total amount of \$4,801.12 was reviewed and approved by the Board of Commissioners on March 17, 2026.


Richard Bairam


Ray Bonney


Joan McDonald


Karen A. Nadeau


Jarrod Williams


Linda Bonney - Treasurer

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