



Minutes of the March 18, 2025, monthly meeting of the commissioners of the CHWP.

Meeting was called to order at 6:20 PM by chair Richard Bairam upon the closing of the 2025 Annual Meeting.

Roll Call conducted by Chair Richard "Turk" Bairam

Present: Richard Bairam, Linda Bonney - Treasurer, Ray Bonney, Joan McDonald, Karen Nadeau - Clerk, Chris Culberson - Superintendent, Denise Cumings - Compliance/Bookkeeper, Attorney BJ Branch

Excused: None

A Motion was made by Mark Bourque to nominate Richard Bairam as Chairman, seconded by Ray Bonney all in favor, motion passed

Motion by Joan McDonald and seconded Ray Bonney to approve the meeting minutes of February 18, 2025, as presented, all in favor with Mark Bourque abstaining since he was not present at the February meeting. Motion passed.

Treasurer Reports:

Business checking account	\$822,394.58
Business Credit Card account	\$144.51
Past Due Accounts	\$29,966.20 (143 Accounts)
Open Balance Report 3/13/2025	\$20,298.04 (304 Accounts)
February 2025 Adjustments	\$5,610.12

A/P manifests were reviewed and approved by the commissioners for \$37,715.34 dated 3/06/2025, A/P Manifest for \$3,836.84 dated 3/18/2025. Money Transfer \$2,000.00 dated 3/17/2025.

Payroll manifests for payroll weeks 2/09/2025 thru 3/08/2025 were also reviewed and signed by the commissioners.

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Motion by Karen Nadeau and seconded by Joan McDonald to accept the treasurers report as presented; all in favor.

Correspondence: Information purpose only as this bill has not passed as of this date. Senate Bill (SB) 297, introduced on February 25, 2025, proposes shifting the financial risk of losses from NH RSA 5-B pooled risk management programs, such as HealthTrust, to the public sector organizations they serve, including towns, cities, school districts, and counties. Currently, HealthTrust relies on actuarial assessments to determine appropriate contribution levels and maintain a Capital Adequacy Reserve to protect against unexpected claims. When reserves are used, they are replenished through a Capital Risk Charge in future rating cycles.

SB 297 mandates a narrower and lower reserve range for health programs, which may be insufficient to cover unexpected claims, particularly given recent volatility. If reserves fall short, Member Groups would be required to cover the deficit through assessments payable within 30 days, potentially leading to frequent financial burdens. Essentially, the bill would force HealthTrust to operate with inadequate reserves, increasing the likelihood of unexpected costs being passed directly to municipalities and other public sector entities.

Legal Correspondence: Letter from Attorney BJ Branch regarding the nomination of a Deputy Treasurer. In summary, Regarding the eligibility of a commissioner to serve as Deputy Treasurer, BJ Branch argues that while Selectmen are explicitly barred from holding this position under the Incompatibility of Offices Statute, no such prohibition exists for Commissioners. Although Commissioners have similar "powers and duties" as Selectmen concerning water issues, they are not legally equivalent to Selectmen. Since the law does not explicitly forbid Commissioners from serving as Treasurer or Deputy Treasurer, BJ Branch concludes that there is no legal barrier to such an appointment. He acknowledges that an alternative interpretation could be made by the Secretary of State but emphasize that any restriction would require legislative action, as no statute currently prohibits Commissioners from holding the role.

Linda Bonney, Treasurer, nominates Joan McDonald as Deputy Treasurer. A motion by Ray Bonney, seconded by Richard Bairam, to accept the appointment of Joan McDonald as Deputy Treasurer. All in favor.

Old Business:

- Oak Hill Tank Assessment Cleaning and inspection – Wright Pierce Proposal: The Superintendent will follow up with Wright Pierce in the beginning of the year. Nothing new to report.
- 2016 Chevy Silverado – Mechanics Body Installation - The mechanics body was installed March 13 – 17, 2025.
- 2024 Audit - All the requested documents have been uploaded. Auditors will be onsite Thursday March 20, 2025

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New Business

- TD Bank Proposal on investment of Funds. Mark Bourque made a motion to utilize fraud services and invest \$150,000 into three fixed \$50,000 CDs with staggered maturity dates. The motion was seconded by Karen Nadeau. All in favor.

Superintendents Report – Included in the monthly package to Commissioners. Posted online and in the office.

Motion by Karen Nadeau to accept the superintendents report as is and seconded by Ray Bonney; all in favor and accepted as presented.

Housekeeping Rule, Indemnity Rule and Policy Approval – Motion made by Ray Bonney to seconded by Mark Bourque all in favor.

With no other business to be conducted, a motion was made by Mark Bourque to adjourn and seconded by Ray Bonney at 7:03pm; all in favor.

The next meeting will be held on April 15, 2025, at 6:00 PM.

Respectfully submitted,

Karen Nadeau
Precinct Clerk